



Disabled Veterans National Foundation

Policy for Authorizing Financial Assistance to Veteran Service Organizations

DVNF Mission: The Disabled Veterans National Foundation exists to provide critically needed support to disabled and at-risk veterans who leave the military wounded—physically or psychologically—after defending our safety and our freedom.

Financial Assistance to Veteran Service Organization program mission: The

Organizational Grants have been used by many veteran organizations to fund programs or initiatives in which they need outside funding. The Organizational Grant Program provides direct financial assistance to organizations providing mental and physical health services directly to veterans. Offering direct financial support to veteran organizations that address the unique needs of veterans, and whose missions align with that of DVNF.

Section 1. Definitions.

1. Veteran Service Provider means: an authorized agency that has obtained 501(c)3 or 501(c)4 status from the IRS. This organization must provide direct physical or mental health services to veterans.
2. Financial assistance means:
 - a. For a Veteran Service Provider: expenses to assist in providing program services, not to include overhead or organizational costs of running a Veteran Service Office or Organization, unless special exemptions are granted by DVNF's Board of Directors.
3. Approved means: authorized by the Board of Directors.
4. Board authorization means: an action reviewed and voted upon, which received a majority vote by quorum.
5. Available for vote means: able to cast a vote in favor or opposed to any action related to the DVNF.

Section 2. Authorization for Financial Assistance.

1. The DVNF Board of Directors is authorized to review requests for financial assistance, determine eligibility based upon definitions in section 1 of this policy, determine the amount of assistance to be provided, and authorize a check to execute payment.
2. The DVNF Board of Directors reserves the right to deny expenditure of financial assistance under this policy for budgetary reasons or when the Board deems such assistance as not in line with the purposes of the Foundation.
3. The Board of Directors will approve all organizational grants which must be first reviewed and recommended by the DVNF Program Director.

Section 3. Procedures.

Applications for assistance should be completed and submitted to the Foundation's online application site by an authorized officer of the organization. The following procedures should be adhered to when requesting financial assistance for a veteran service provider for the purpose designated on the application form, and as approved and agreed upon by DVNF:

1. All grant requests must be submitted to DVNF between the stated deadlines on the website.
 - a. Step 1: All organizations must complete an Organization intake form, a Grant Cover Sheet and a Letter of Intent in the online application site.
 - b. If the application is promoted to round 2, a Veteran's Organization Financial Assistance Application will become available in the organizations' document folder in the application site. The complete application along with the organization's most recent financials and project budget must be submitted by the deadline.
 - i. Organizations requesting financial assistance must include all sections outlined in the application to include the narrative, financial information and relevant attachments.
 - ii. Once all documents have been received, a site visit will be conducted by one of the Foundation's Program Officers.
 - c. The amount of financial assistance provided to a veteran's service provider shall be determined on a case-by-case basis.
 - d. Once the application is approved, the requesting organization must sign and return the Financial Assistance Grant Agreement to DVNF. No funds will be distributed to any organization that does not sign the grant agreement.
 - e. Requesting organizations must report to DVNF at the times specified in the grant agreement.
 - i. For Organizational grants, Interim reports are due 6 months after the date of the Grant Agreement. Final reports are due one year from the Grant Agreement. Organizations must use the reporting template provided by DVNF and reports must be submitted using the online system.
 - f. If reporting guidelines are not adhered to, the requesting organization is not eligible to apply for financial assistance for one year from the date of the prior application and a final site visit will be conducted by one of the Foundations' Program Officers.